

Texas State Technical College

Effective Customer Service Form

At Texas State Technical College, customer service is a high priority. If an employee, department or a campus has not provided an appropriate level of customer service in your opinion, we would greatly appreciate your taking the time to complete the following request and submit to TSTC's Compact with Texans Representative.

Compact with Texans Complaint

Non-academic Grievance

Academic Grievance

Please provide us with the following information so we can quickly address your concern and attempt to resolve it.

Last Name	
First Name	MI
Address	
City, State, Zip	
Phone Number	TSTC ID #
E-mail Address	
Describe the nature of your concern. Provide any information that you can about the person/department you were in contact with, the date and time occurrence, and any other factors that might help us to resolve the situation as quickly as possible. Thank you!	

I confirm that I have received information relevant to the Complaint/Grievance policy located at <http://www.tstc.edu/governance/sos>.

Name

Date

TSTC-0-ES-084 (08-15)